

# Outdoor Hot Tub/Spa Cover & Pool Pump

Existing Homes | Incentive Application | Form 320HT



## Want your incentive faster?



Apply online.

Visit [www.energytrust.org/now](http://www.energytrust.org/now)

### Steps to completion:

- 1 Purchase and install** an eligible pool pump or spa cover. Spa cover must be purchased from a participating retailer.
- 2 Complete** application information, including:
  - Customer signature
  - Attach retailer's receipt
  - Attach install invoice billing customer marked "Paid in Full" if applying for pool pump incentive
  - Attach manufacturer's packaging slip if applying for a spa cover incentive
- 3 Submit** online form or mail, fax, or email documentation together to:  
**Energy Trust of Oregon  
Existing Homes**  
PO Box 40508  
Portland, OR 97240  
1.866.311.1822 phone  
1.866.516.7592 fax  
[hesforms@energytrust.org](mailto:hesforms@energytrust.org)
- 4 Receive** your check.
  - Please allow six to eight weeks for incentive processing after completed application and supporting documentation are received

### Need-to-know information:

- Energy Trust must receive applications within 60 days from date of purchase for spa covers and 60 days from date of install for pool pumps.
- All information must be completed for processing; incomplete information will result in delayed payment or disqualification of the incentive.
- Cover and/or pump must meet all requirements listed on page two to qualify.

## Customer Information

Promo Code  
(optional)

Customer Name \_\_\_\_\_

Site Address \_\_\_\_\_ City \_\_\_\_\_ OR State \_\_\_\_\_ Zip \_\_\_\_\_

Customer Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone  Home  Work  Cell \_\_\_\_\_ Phone 2  Home  Work  Cell \_\_\_\_\_

Email Address \_\_\_\_\_

Customer Type:  Homeowner  Property Owner/Manager\*

*\*If property is used for rental income, a W-9 is required for payment.*

## Utility Information

Electric utility:  PGE  Pacific Power  Other \_\_\_\_\_

Gas utility:  NW Natural  Cascade Natural  Other \_\_\_\_\_

## Site Information

Year Built	Square Feet	Number of Levels
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Primary Heating System	<input type="checkbox"/> Electric Baseboard	<input type="checkbox"/> Gas Fireplace	<input type="checkbox"/> Propane Heat
	<input type="checkbox"/> Electric Furnace	<input type="checkbox"/> Gas Furnace	<input type="checkbox"/> Wood Heat
	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Hydronic	<input type="checkbox"/> Other _____

Foundation/ Basement	<input type="checkbox"/> Crawlspace no vapor barrier	<input type="checkbox"/> Full basement	<input type="checkbox"/> Slab on grade
	<input type="checkbox"/> Crawlspace w/ vapor barrier	<input type="checkbox"/> Half basement	<input type="checkbox"/> Mobile Home
	<input type="checkbox"/> Garage/basement combo	<input type="checkbox"/> Other _____	

Is this a manufactured home?  Yes  No

Singlewide  Doublewide  Triplewide  Other: \_\_\_\_\_

## Customer Signature

By signing below, Customer agrees to the terms and conditions of this application. Customer represents to Energy Trust that all measures have been completed satisfactorily as of the signature date below, and that any accompanying invoices and measure documentation are complete and accurate.

Customer Name (printed)

Signature

Date

Measures and incentives subject to change. This form must not be used for installations performed after December 31, 2016.

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## Outdoor Hot Tub/Spa Cover Incentive

Upgrade Type		Incentive Amount			
<input type="checkbox"/> Spa Cover for single family homes		<b>\$100</b>			
Manufacturer		Model (if applicable)			
Name of Retailer		Purchase Date	Purchase Price \$		
Spa heated by <input type="checkbox"/> Electricity <input type="checkbox"/> Natural Gas		Taper of Cover                      x			
Foam Density <input type="checkbox"/> 1.5 lbs <input type="checkbox"/> 2.0 lbs <input type="checkbox"/> Airframe		Insulated Hinge <input type="checkbox"/> Yes <input type="checkbox"/> No			
How is your spa use distributed through the year?		Spring %	Summer %	Fall %	Winter % Total Usage 100 %

## Outdoor Hot Tub/Spa Cover Requirements Checklist

<input type="checkbox"/>	Spa must be located outside and heated with electricity or natural gas from Portland General Electric (PGE), Pacific Power, NW Natural or Cascade Natural Gas.
<input type="checkbox"/>	Covers with air chambers must be at least two inches thick at all points; cover with foam core must be at least three inches at all points.
<input type="checkbox"/>	Cover must have a minimum R-value of R-12 with continuous insulation at all contact points <u>or</u> have an insulated hinge with a minimum R-value of R-12.
<input type="checkbox"/>	Cover must be purchased at a participating retailer. For a list of qualified product retailers, visit <a href="http://www.energytrust.org/library/forms/Outdoor_Spa_Cover_participating_retailers.pdf">www.energytrust.org/library/forms/Outdoor_Spa_Cover_participating_retailers.pdf</a> .
<input type="checkbox"/>	Both Manufacturer's packaging slip and retailer's receipt must be attached to the incentive application.

## Pool Pump Incentive

Upgrade Type		Incentive Amount			
<input type="checkbox"/> Pool Pump for single family homes		<b>\$200</b>			
Manufacturer		Model		Serial #	
Name of Retailer				Installed Cost \$	
Installation Company (if different than Retailer)				Install Date	
Old pump horsepower                      hp		New pump horsepower                      hp		Pool Size                      Gallons	
How many months of the year is your pool in use?		Months			

## Pool Pump Requirements Checklist

<input type="checkbox"/>	Home's electric utility must be Portland General Electric or Pacific Power.
<input type="checkbox"/>	Pump must be a variable speed model and ENERGY STAR® certified. For a list of eligible pool pump models visit <a href="http://www.energystar.gov/productfinder/product/certified-pool-pumps/">http://www.energystar.gov/productfinder/product/certified-pool-pumps/</a> .
<input type="checkbox"/>	Pump must be professionally installed and a broken down install cost must be provided on either the retailer's receipt or a paid in full install invoice.

**Measures and incentives subject to change. This form must not be used for installations performed after December 31, 2016.**

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**Terms and Conditions**

**APPLICATION:** This application and any required additional documentation must be filled out completely, truthfully and accurately. Customers are advised to retain a copy of this application and any accompanying documentation submitted to Energy Trust under this program. Energy Trust will not be responsible for lost documentation pertaining to this application request. **Existing Homes program must receive applications within 60 days after the date of installation.** Incentives offers are subject to funding availability and may change. **Incentive amounts are valid through December 31, 2016. Please allow 6-8 weeks for incentive processing.**

**ELIGIBILITY:** Incentives are available to approved Customers who are Oregon ratepayers of Portland General Electric (PGE), Pacific Power, Northwest Natural Gas or Cascade Natural Gas. Outdoor spa cover incentives are available for Customers who heat their unit with a participating utility. The incentive may only be applied for once per site location, unless multiple outdoor spas exist. Pool pump incentives available to Customers of PGE and Pacific Power only. Final determination of eligibility shall rest solely with Energy Trust.

**ELIGIBLE PRODUCTS:** Products must meet Energy Trust energy efficiency specifications. These specifications may be found on the web at [www.energytrust.org](http://www.energytrust.org) and are subject to change. If you are not sure of the specifications, please call Energy Trust before proceeding

**WORK QUALITY VERIFICATION:** Prior to any payment of incentives, Customer will verify that the installed energy-saving measures meet program requirements and Energy Trust of Oregon specification standards. Outdoor temperatures may affect this verification process. Customer's home may also be selected for a quality control post-installation visit. No warranty is implied by this work quality verification.

**PAYMENT:** Incentives will be paid after: (i) completion and/or installation of the energy-saving measures, (ii) verification of the completion and/or installation of the measures, and (iii) timely submission of all required documentation of measures. Incentives will be paid directly to Customer unless Customer has elected to obtain financing for the cost of installing the energy-saving measures identified in the documentation accompanying this application.

**PROOF OF PURCHASE:** The invoice documentation accompanying this application must **itemize** the products purchased and/or work performed. This proof of purchase must show: (i) the date of purchase and itemized price paid, (ii) the size, type, make, model or part number for the products, (iii) a description of any installation or other labor charges, and (iv) the invoice is paid in full.

**INCENTIVE AMOUNT:** Incentive amount cannot exceed total installed cost. Incentives for energy-saving measures completed and/or installed as set forth in documentation accompanying this application are limited to the amounts provided by Energy Trust. Such amounts are subject to change. Current incentive amounts are identified on the web at [www.energytrust.org](http://www.energytrust.org). Contact Energy Trust with any questions.

**TAX LIABILITY:** Energy Trust is not responsible for any tax liability, which may be imposed on the Customer as a result of payment of any incentives or as a result of obtaining financing. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

**FACSIMILE/SCANNED:** Facsimile transmission of any signed original document, and the retransmission of any signed facsimile transmission, shall be the same as delivery of the original signed document. Scanned original documents transmitted to Energy Trust as an attachment via electronic mail shall be the same as delivery of the original signed document. At the request of Energy Trust, Customer shall confirm documents with a facsimile transmitted signature or a scanned signature by providing the original document.

**SAFETY AND BUILDING CODES:** Customer represents that, with respect to the products and work performed identified in the documentation accompanying this application: (i) all products installed and work performed complies with all federal, state and local safety, building and environmental codes, and (ii) products are UL listed, if applicable, and installed per manufacturer's instructions.

**NO ENDORSEMENT:** Energy Trust does not endorse any particular manufacturer, contractor, or product in promoting Existing Homes. The fact that the names of particular manufacturers, contractors, products, or systems may appear on this application does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

**PROPERTY RIGHTS:** Customer represents that Customer has the right to complete and/or install the energy-saving measures on the property on which those measures are completed and/or installed and that any necessary landlord's consent has been obtained.

**ACCESS AND EVALUATION:** Energy Trust and/or its representatives may request access to the property on which energy-saving measures have been completed and/or installed and may review and evaluate the project during and after completion. Customer agrees to provide reasonable access to the property for the purposes described herein.

**DISCLAIMER/NO LIABILITY:** Customer understands that, while Energy Trust may provide Customer with an incentive payment, Energy Trust is not supervising work performed for Customer nor is Energy Trust responsible in any way for proper completion of that work or proper performance of any products purchased. Energy Trust is simply providing funding to assist Customer in implementing energy-saving measures. Customer assumes the risk of any loss or damage(s) that Customer may suffer in connection with installation of the measures. Energy Trust does not guarantee any particular energy-saving results by its approval of the application or by any other of its actions.

**ENERGY INFORMATION RELEASE:** Customer authorizes Energy Trust to access utility energy usage data relating to the property on which energy-saving measures have been completed and/or installed by accessing the electric and natural gas accounts at the physical address of the project. Customer agrees to provide other reasonable assistance to Energy Trust to obtain such information.

**INFORMATION RELEASE:** Customer agrees that Energy Trust may include Customer's name, Energy Trust services and resulting energy savings in reports or other documentation submitted to Energy Trust, its Board of Directors, the Oregon Public Utility Commission, Oregon Department of Energy, Oregon Housing & Community Services, and/or the Oregon Legislature. Energy Trust will treat all other information gathered as confidential and report it only in the aggregate.