

SPA

Public Spa Pool Daily Record Sheet

Month / Year	Name of Pool:	Location – City
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Operator's Initials	DATE	Daily Pre-Opening Tests					Total Alkalinity (2x / week)	Calcium Hardness (1x / wk)	Cyanuric Acid (1x / week)	TDS (Monthly)	Free Cl / Br Readings / pH (every 1 to 2 hrs.)								Number of Bathers - Total	Backwashed – Clean Filters	Recirculation Rate - GPM	Comments – Chemical Added / Amount Spa Problems Mechanical Breakdowns Bather Emergencies > (File Accident Report)
		Clarity	SPA Temp (<104°F.)	Free Chlorine / Bromine	Combined Cl	pH					Insert the Time the Test is Done (below)											
											Cl / pH	Cl / pH	Cl / pH	Cl / pH	Cl / pH	Cl / pH	Cl / pH	Cl / pH				
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Comments: _____

	Min.	Ideal	Max.
Free Chlorine	1.5 ppm	3.0 – 5.0 ppm	5.0 ppm
Combined Chlorine	0	0	0.5 ppm
Bromine	3.0 ppm	3.0-5.0 ppm	8.0 ppm
pH	7.2	7.3-7.5	7.6
Total Alkalinity	70 ppm	80-120 ppm	180 ppm
Calcium Hardness	175 ppm	250-350 ppm	-
Cyanuric Acid	0	0	150 ppm

Public Spa Pool Safety Checklist

Month / Year		License Number	
Name of Facility			
Street Address			
City, State Zip			
Name of Operator		Phone	

Monthly Safety Self-Inspection

Item Checked

Maintenance Comments

Spa & Enclosure

- Fences – Openings < 4”, Good Repair
- Doors & Gates – Self-Closes, Completely Latches, Good Condition
- Window / Sliding Glass Door – Open < 4”
- Deck Equipment – Good Condition, Fasteners and Fittings not corroded
- Stairs – Handrail tight
- Depth Marking – Easily Readable
- Deck – Clean, Disinfected, Good Repair, No Puddles, No Carpet/Matting/Wood
- Spa Basin – In Good Repair
- Skimmers / Gutters / Tile Line – Clean, Good Repair
- Lighting – Maintained, Adequate
- Safety Equipment – Provided, Good Repair
First Aid Kit Stocked, Phone Working
- Test Kit – Clean, Stocked w/ Fresh Reagents, Stored in Cool, Dry Location
- Spa Temperature - <104°F. (Ideal 102°F. or less)
- Water Changed – at least monthly, best changed when (“# of bathers” = Volume (gal.) / 3)

Recirculation Equipment

- Pumps / Filter / Disinfectant Feeders Maintained, Good Repair
- Gauges – Working, Accurate Readings within Parameters
- Piping – Good Repair, Marked, No Leaks
