

POOL

Public Swimming Pool Daily Record Sheet

Month / Year	Name of Pool:	Location – City
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Operator's Initials	DATE	Daily Pre-Opening Tests					Total Alkalinity (1x / week)	Calcium Hardness (1x / wk)	Cyanuric Acid (1 x month)	TDS (Monthly)	Free Cl / Br Readings (1 or 4 hrs)				Number of Bathers - Total	Backwashed – Clean Filters	Recirculation Rate - GPM	Comments – Chemical Added / Amount Pool Problems Mechanical Breakdowns Swimmer Emergencies > (File Accident Report)
		Clarity	Pool Temp	Free Chlorine/Bromine	Combined Cl	pH					Insert the Time the Test is Done (below)							
											1	2	3	4				
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	2																	
	3																	
	4																	
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Comments: _____

Swimming Pool Water Quality Parameters

	Min.	Ideal	Max.
Free Chlorine	0.8 ppm	1.5-3.0 ppm	5.0 ppm
Combined Chlorine	0	0	0.5 ppm
Bromine	3.0 ppm	3.0-5.0 ppm	8.0 ppm
pH	7.2	7.3-7.5	7.6
Total Alkalinity	70 ppm	80-120 ppm	180 ppm
Calcium Hardness	175 ppm	250-350 ppm	-
Cyanuric Acid	0	0	150 ppm

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Public Swimming Pool Safety Checklist

Month / Year	License Number
Name of Facility	
Street Address	
City, State Zip	
Name of Operator	Phone

Monthly Safety Self-Inspection

Item Checked

Maintenance Comments

Pool & Enclosure

- Fences – Openings < 4”, Good Repair
- Doors & Gates – Self-Closes, Completely Latches, Good Condition
- Window / Sliding Glass Door – Open < 4”
- Deck Equipment – Good Condition,
Fasteners and Fittings not corroded
Ladders – Handrail tight, Rungs tight
Starting Blocks - Removed / Disabled
Installed in >5’ water depth
- Deck – Clean, Disinfected, Good Repair, No Puddles,
No Carpet/Matting/Wood
- Skimmers / Gutters / Tile Line – Clean, Good Repair
- Lighting – Maintained, Adequate
- Safety Equipment – Provided, Good Repair
First Aid Kit Stocked, Phone Working
Rescue Tubes Provided and Used
- Test Kit – Clean, Stocked w/ Fresh Reagents,
Stored in Cool, Dry Location

Recirculation Equipment

- Pumps / Filter / Disinfectant Feeders
Maintained, Good Repair
- Gauges – Working, Accurate
Readings within Parameters
- Piping – Good Repair, Marked, No Leaks

Lifeguard Supervision

Use the space below to note any items of interest noted during routine lifeguard supervision. Items such as rescue tube use, scanning technique, alertness, use of sun protection, distractions, rescue incidents, people skills, etc. These notes can be used later for individual coaching or in-service training. Documentation can show behaviors noted and modified for liability and supervision purposes. More complete documentation should be included, as needed, in each employee’s personnel files.

Date	Comment

Date	Comment